



FRIENDS EXHIBITION 2023 – TERMS & CONDITIONS OF ENTRY

The Create Centre

B Bond Warehouse, Smeaton Road, Bristol BS1 6XN Tel: 0117 922 4370

Weekdays 11am – 5pm, Weekends 11am – 4pm

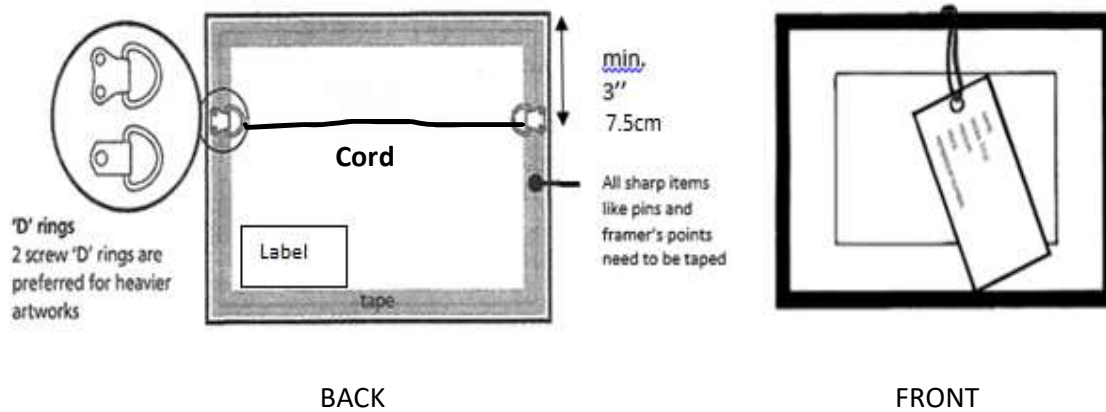
Please read these Conditions of Entry carefully; by completing the Exhibition Entry Form you will be accepting the conditions set out below. The Friends reserve the right to refuse work not complying with the conditions below.

KEY DATES:			
Opening of online entry form:	Monday	13 March 2023	
Closure of online entry and payment:	Friday	14 April 2023	5pm
Handing in of work at Create:	Tuesday	9 May 2023	9.30am – 11.30am
*Collection of non-selected work:	Tuesday	9 May 2023	3pm – 5pm
Private View at Create:	Friday	12 May 2023	5pm – 7.30pm
Exhibition opens	Saturday	13 May 2023	11am
Exhibition closes	Thursday	25 May 2023	5pm
*Collection of unsold works at Create:	Friday	26 May 2023	10am – 5pm
Collection of sold works at Create:	Friday	26 May 2023	10am – 5pm
Online sales continues until	Friday	9 June 2023	5pm

1. All works submitted must be from artists who are Friends of the RWA.
2. All submissions must be made online, please contact friends.rwa1@gmail.com if you do not have access to a computer.
3. Entry fees are £12.00 per work entered (non-returnable).
4. You can submit up to four original works at a minimum selling price of £100 per work (including RWA commission). All work must be for sale.
5. All works must have been made by the artist submitting them.
6. Online entry is open on the 13 March 2023. Please date all payments from 13 March 2023 onwards! Entries are only accepted once the submission fee has been paid in full. Save a copy of the form.
7. All exhibition entry forms and payments must be submitted by the deadline of 5pm Fri 14 April 2023.
8. Images: please provide a jpg image of each artwork. Image must be less than 1MB in size and be labelled with artwork title. Contact friends.rwa1@gmail.com if you need help. All images must be of the original piece. Please make a note of the images and titles submitted.
9. The RWA/Create Centre may, without any breach of copyright, take photographs or other images of any item selected and exhibited at the exhibition and use the same for its own records, advertising the Friends' activities and for use on the Friends' website.

10. Completing the Exhibition Entry Form permits the Friends to hold the personal details submitted by the artist on file and be used for the Friends' activities. The Friends will not share this information with any third party.
11. All details submitted (title, price and image) cannot be changed after 14 April
12. All works will be subject to selection; selected works will be hung subject to available space – the organiser's decision will be final. All work is judged anonymously and without favour.
13. There will be a panel of three selectors which will include RWA Academicians whose decision is final.
14. The Friends of the RWA do not insure the works before, during or after the Exhibition and disclaim all liability for loss or damage to the works; all artists should arrange for their own insurance if required.
15. The name and date on the Exhibition Entry form means that the artist expressly accepts all the conditions and rules set out herein and agrees to be bound by them.
16. We accept 3D and 2D artworks **(including frame) not exceeding 100cm along any side** (paintings, drawings, etchings, screen prints, lithographs, collages, enamels, ceramics and sculptures).
17. The selected artwork must be available for the duration of the exhibition at the Create Centre and online at the RWA up to 9 June.
18. Selected artworks will be for sale on the RWA website and cannot be listed for sale elsewhere for the duration of the show and for 2 weeks after whilst available online
19. Watercolours, pastels and drawings must be glazed, using picture glass only.
20. All pictures must be ready to hang, in strong frames with secure 'D' rings and **CORD**. For Work over 8kg in weight, double screw 'D' rings must be used (see below). No wire please
21. Unframed oils or acrylics on canvas will be accepted if prepared ready to hang as above.
22. No works will be accepted which have been copied from any paintings, books, postcards, calendars, photographs or other published work or copyright material.
23. We do not accept giclée prints, copies or reproductions or work in unframed glass (held by clips) or Perspex, or with an insecure frame.
24. Please do not submit works previously hung in the Friends' Exhibition.
25. No work by deceased artists.
26. It is expected that all exhibitors will volunteer to steward and/or help.
27. Commission will be charged at 42% (incl. VAT). Net proceeds will be remitted after the Exhibition. The RWA aims to make payment to the artist within 28 days of the end of the exhibition.
28. Collection of unsold work should be on the date specified. If you are not able to collect the work in person, please arrange for a courier or representative to collect for you. All works will be handed over against a receipt; any works collected by a third party must bring the appropriate authorisation.
29. Unselected work **MUST** be collected on Tuesday 9 May 2023 between 3-5pm.
30. Works exhibited and not sold **MUST** be collected on Friday 26 May 2023 between 10am -5pm.
31. *A handling charge of £10 per item will be levied on works not collected on time.
32. Sold works **MUST** be collected on Friday 26 May between 10am-5pm.
33. If a buyer is unable to collect the work on Friday 26 May, the artist will be asked to collect the work and arrange with the buyer for delivery after the exhibition has closed.
34. Each work must be clearly labelled on the back with Name, Work Title, Medium, Price and FRWA Membership Number.
35. Another white label must be firmly attached with string to hang approximately 6'' (15cm) over the front of the picture, showing Name, Work Title, Medium, Price and FRWA Membership Number.
36. A similar label should also be attached to 3D work.
37. Please cover any additional fixings with masking tape.

38. Works should be delivered unwrapped, there will be space to unwrap your work on delivery. Packaging must then be removed by the artist.



Online Transfer Payment: HSBC Bank Account No: 91220217. Sort Code: 40-14-09. Please use reference in the following format: Membership number and "FEXH" – e.g.: 1234FEXH

If unable to pay online, please submit entry form online and contact the RWA in person or by phone to pay with a card. RWA, Queens Road, Clifton, Bristol, BS8 1PX Tel 0117 973 5129. Unfortunately, we cannot accept cheque or cash payments on this occasion.

PARKING AT CREATE: Free parking is available; please collect a permit from Reception at The Create Centre.